

# Organizing My Time

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## I. Introduction.

- A. Text: Ephesians 5:15-16.
- B. Time must be organized around a life mission.

## II. Devise your goals.

- A. Every purpose driven person sets goals.
- B. Goals are statements of faith.
- C. Goals complete one's mission.
- D. Goals must be set carefully.
- E. Goals must take into account that God has purposes for our lives. (II Corinthians 10:13)
  - 1. Will it glorify God? (I Corinthians 10:13)
  - 2. Will it make me more like Jesus?
  - 3. Will it make a positive contribution to the world? (I Corinthians 10:23)
  - 4. Will it enhance one's life message?
  - 5. Can I do it in faith without doubting? Set goals out of reach but not out of sight.

## III. Organize your activity.

- A. This is planning.
- B. God is a planner. (Proverbs 7:24)
- C. The best way to plan is to categorize and prioritize.
  - 1. The best way to organize life is around relationships.
    - a. Personal life. This involves development of every kind.
    - b. Family.
    - c. Church. (Ephesians 2:19)
    - d. Work. We ought to consider ourselves self-supporting.

e. World.

2. Life needs to be balanced so God can work in every area.

IV. Harmonize your schedule.

A. If you are not scheduling time for important things in your life, you are not doing them.

B. Satan's strategy is to make people busy doing less important things.

C. We need purpose-driven time management. (Proverbs 10:27)

**Application questions:**

1. Why should goals be set that are "out of reach?"

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2. How does your current schedule reflect your priorities? How does it fail to reflect your priorities?

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3. How can you re-organize your schedule to reflect a purpose-driven life? Explain.

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